



SpeakEasy Services, Corp.

P.O. Box 407 Merrick, NY 11566

Email: speakeasy@speakeasyservices.com

Phone: (914) 636-2898

Fax: (914) 819-5825

*Full Name: _____ *Representing Firm: _____

*Email: _____ Phone Number: _____

*Billing Address: _____

*Language Requested _____ *Document Type: _____

Translation Description:

Turnaround Time Needed*: _____

Notarization Needed?*: _____ Will This Be Used In Legal Proceedings? _____

Hard Copy Needed?*: _____ Shipping Options At Cost: _____

Special Instructions:

- *Disclaimer: SpeakEasy Services, Corp does not keep translated documents after they are received by clients. Documents will be sent by email and if requested, by hard copy.*
- *Please submit all documents via PDF*
- *Estimates will be sent to the email provided, translation will only commence once this estimate has been approved*
- *If you do not receive a response within 1-2 business days, please give us a call at (914) 636-2898 to ensure receipt*